

County of Hamilton

WILLIAM W. BRAYSHAW, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

138 EAST COURT STREET

CINCINNATI, OHIO 45202-1258

PHONE (513) 632-8523

FAX (513) 723-9748

39TH DISTRICT #2 INTEGRATING COMMITTEE MEETING MINUTES

MARCH 20, 1992 - 8:00 A.M.

BOARD OF COUNTY COMMISSIONERS' STAFF MEETING ROOM

ROOM 603, COUNTY ADMINISTRATION BUILDING

CINCINNATI, OH 45202

The meeting was called to order by Chairman Schramm at 8:09 a.m..

The minutes were motioned for approval, seconded and passed unanimously.

Chairman Schramm announced Mr. Brayshaw will fill Chairman Schramm's position as representative to the Integrating Committee fulfilling the balance of term. The Committee nominated Mr. William Brayshaw as Chairman, seconded and passed unanimously. Appreciation given to Chairman Schramm by the Committee.

Last meeting under Item #2 a vote to accomplish contact of Mr. Crafts and Mr. Castellini and Mayor Ragese to provide the funds to Lincoln Heights. Contact accomplished receiving total affirmative vote.

Recognition to past members Jeff Corcoran, David Mann, Dusty Rhodes, Scott Johnson, Charles Luken.

SUPPORT STAFF REPORT:

Letter from Mr. Larry Bicking and comments requested on the program and how it works, policy, concerns, etc.

Question and Answers with Mr. Bicking:

Q. Mr. Cottrill stated main concern is regarding the engineering status on projects, miscommunications probably occurred; this problem has been taken care of. Need to make adjustments in the way the program has worked and introduce them in the District Leadership Meetings. Suggestion was made to send it up to Columbus for reactions then draw up a final.

A. Concerns by the State and by the Legislature regarding cash available in Issue 2. Projects have been approved but no money has been dispersed. Unable to track the status of each project (revised MBE and request to proceed forms will provide a better idea on the status). Need to institute the policy (discussed with the District Leadership in August) requiring the agreements not signed within forty five (45) days should be returned, thus withdrawn. This will provide the ability to put the money sitting out there to good use.

Q. A number of projects are in the engineering stage for over a year before the agreement is signed. Suggest awarding projects ready to go and put the others still in engineering back in line.

A. Districts should take into consideration a time schedule.
-engineering should be ready and complete
-easy for a sizable organization
-significant for smaller organizations
-encourage the projects to be ready

Q. Need an extension of the LTIP time frame for the County due to the right-of-way on contracts. The County would not have needed this extension for Issue 2 but putting the two together was like mixing apples and oranges.

A. Adjust the local priorities.

Q. Happy to see that it was extended that once a number of dollars is committed out of the fund we could use up to that limit without using a percentage factor.

A. Spending time on the approval of projects, but not much time on the review of where we stand on projects on a regular basis. Take one meeting a year and have staff review funding of projects. Need to address as a group the ongoing rundown.

Q. Mr. Cottrill stated that whenever someone bids a project they are ask, first of all, that a set of the bid tabulations be sent to us to see exactly what that project was bid at. Some do not comply right away. The consulting engineers automatically do that, if they do not we are on the phone with these people. Need to spend a more time to try to keep as much track on the current balance we have and what completion reports have been in and what the actual bid prices are on the projects.

A. Program will be implemented to know where dollars are on a statewide basis. This can be provided to the Committee, but will still need to follow to completion. This program will be on line for the Committee to request in the preferred format.

Mr. Cottrill suggested to set up the computer to receive these reports electronically. Then the reports could have updates more than once a year.

Q. Mr. Brayshaw questions with respect to MBE requirement would it be possible to separate out a portion of a contract (e.g. water main to be made a part of a bigger project). Mr. Brayshaw states the jurisdictions requested could they do this because it did not appear the minorities could bid on a bigger contract.

e.g. under some projects (building)

-plumbing
-heating
-ventilating
-structure

could be under one application with different parts.

A. This would be an appropriate approach. There are some programs the State will stretch their capabilities and yes they can take a project and set aside a portion but it has to be a separate part of the project.

Q. Mr. Cottrill questions can we count those dollars toward our district MBE.

A. Chairman Schramm suggests writing the Prosecutor before this is done. This is easy in a building contract under state law. Concerned there may be a problem with how the County can do it under the statutes of Competitive Bidding the same way for a structure or a roadway.

Question and Answers concluded with Mr. Bicking.

SUPPORT STAFF REPORT:

ADMINISTRATIVE COSTS - do not have the votes in attendance to vote one way or another (as a matter of guidance to the Support Staff it is our intent, at least until you have voted up or down one way or the other, to make the assumption that \$40,000.00 has been held out of the allocation that this round is being funded from. We will hold out the \$40,000.00 and not allocate the project in case you decide you do not want to get involved in the Administrative Costs Program. When you get seven (7) voting members here will go ahead and throw it back in our pot, otherwise directed from the Committee as well as the \$50,000.00 set aside for cushion a couple of months ago. Agreed this is appropriate and amend same when we have the full committee in attendance.

Administrative Costs to be on the agenda for the next meeting. Recommend from this partial committee that this be the policy. The major costs are for mailing and labor which are substantial phone calls etc. To be provided at the next meeting a full rundown of costs attributable.

The North Bend letter of March 9, 1992 sent will not affect the already awarded projects. Mr. Bicking will be reviewing so that the contracts are in focus and not way off, does not see any real problems.

In the North Bend letter they say they have not obligated those funds for the match of the project (small government not Issue 2) but it would affect if we had another application in the 12 million pot. If they did not do it we would have had another application but it does not affect our main allocation. Building Commissioner, in the future, will have to provide clear documentation. Therefore, withdrawn, lost about \$90,000.00 of small government funds on this round. This project was assumed it was going on when it was not.

PRELIMINARY PROJECT LISTING FOR REVIEW:

Ninety Seven (97) projects applied for. The jurisdictions will find out next week what points they received for each project. Total requests 314% of the money available. Total amount available for everything (LTIP and Issue 2) is \$11,093,000.00. Will have to take \$400,000.00 off for the deficit and take off \$40,000 and \$50,000.00 for the Administrative Costs and the Cushion we have taken off \$405,200.00 for the Credit Enhancements there leaves \$11,093,800.00 and will next week start to split that up to show how we can get it into the program.

LOAN APPLICATIONS - have to do a minimum amount of loans. The first three (3) on the list are a given. Forest Park was ineligible because it is strictly for flood control. We have an advisory from the OPWC that those projects are no longer eligible for funding and so we are not considering it a part of the loan package. Also, the last project listed for Forest Park, Dry Fork and Grant, road drainage and improvements, storm water tax in force so this is almost all a storm water project as far as that goes so we put that at the bottom.

Totals \$1,362,575.00. 16.18% of the allocation. More than it meets our minimum amount that we have to loan out.

Discussion on flood control O.R.C., do we have to withdraw all storm water - gray area need to address - determine eligibility or make a recommendation and Legislative will review, per Mr. Bicking. Chairman Schramm comments to make it a policy decision here that it be sent up to Mr. Bicking for evaluation of being valid or invalid projects. Mr. Brayshaw suggests putting a size limitation on what is a dam and flood control system versus a drainage control system which is required in all major developments. Committee agrees to send up for evaluation. Final results of the projects and the loans will be ready for the committee next month.

Each subdivision will receive, starting next week, a format to their projects and will be given a week to respond to those. The past history was considered in evaluation. Financial sheet, all 64 pointers would be funded and some left over for Montana Avenue, pending any appeals.

The Township LTIP requirement, the committee voted to allocate at least \$800,000.00 to Township LTIP. This year we have one (1) project with about a half million dollars in the 57 point range. Then there are four (4) more projects in the next group with 54 points which come up to about 2.1 million so once the appeals come in we are going to take a look at the whole picture and see how we are going to work it out. Several things to look at, pull out the commitment for LTIP money and pull out the Loan and pull out the Enhancements.

Need to review the rating system. The same three (3) Townships will continually get funding in LTIP and the rest will not, talking about the system, other Townships will never qualify for the LTIP money. Economic Health rating needs review. The answer really is need to review the census and possibly not put as much weight on the factor. Mr. Bicking is requested the next time we have a conference up in Columbus if State could discuss problems with bringing up the matter of how can we apply some of that LTIP money to the smaller Townships.

Applications to Columbus after April 30.
July 1 appropriations in place.

Item E

MBE satisfied projects for the City of Cincinnati.

City of Cincinnati granted funding for additional projects for Auburn Avenue, Forest Avenue, Montgomery Road and Washington Avenue. Decided to group these with one of our MBE set aside contracts so these four (4) streets will join McMillan, Dorchester and Ludlow as our set aside and this should raise the districts percentage of set asides.

SMALL GOVERNMENTS SUBCOMMITTEE REPORT:

Successful this year for small governments applications, we have 7 out of the 10 out of Round 4. In the selection process they only take the top ten.

OLD BUSINESS - None

NEW BUSINESS - None

Next meeting date will be April 17, 1992.

Meeting adjourned 9:45 a.m..

Respectfully submitted,

Judith L. McHone
Judith L. McHone
Office Manager

cc: Support Staff

9
38th District #2 Integrating Committee Meeting
Board of County Commissioners' Staff Meeting Room
Room 603, County Administration Building
Cincinnati, OH 45202

March 20, 1992 - 8:00 a.m.

(All regular meetings the 3rd Friday of month)

AGENDA

- 1.) Approval of previous meeting's minutes.
- 2.) Chairman's report.
 - A.) Messrs. Crafts, Castellini and Mayor Ragase were contacted by telephone regarding the Lincoln Heights water main LTIP allocation in order to accomplish the previously approved Chester Road project. All three members gave affirmative votes.
 - B.) Election of new chairperson and secretary.
- 3.) Support Staff Items:
 - A.) District Administrative Costs Program allocation
 - B.) Letter from Village of North Bend
 - C.) Letter to Mr. Laurence Bicking
 - D.) Preliminary project listing for review
 - E.) MBE set-aside projects for the City of Cincinnati
- 4.) Small Governments Sub-Committee report
- 5.) Old Business
- 6.) New Business
- 7.) Next meeting date - April 17, 1992
- 8.) Adjournment

FULL Run-Down

39th District #2 Integrating Committee Meeting
Board of County Commissioners' Staff Meeting Room
Room 603, County Administration Building
Cincinnati, OH 45202

March 20, 1992 - 8:00 a.m.

ATTENDANCE LIST

NAME

AFFILIATION

PHONE NO.

Wilma Berger

Symmes Twp.

891-7836

DAVE CRAFTS

651-9358

Ray H. Hodges

sub for
Wayne Barfels

595-5200

Miami Twp.

941-3393

City of Cincinnati

352-2457

Ham G. Engle

632-8630